



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Damian Roberts

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

2 February 2026

To: MEMBERS OF THE CABINET  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 10th February, 2026 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

**(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)**

Yours faithfully

DAMIAN ROBERTS

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings

7 - 10

## **PART 1 - PUBLIC**

2. Apologies for absence 11 - 12
3. Declarations of interest 13 - 14

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 15 - 26

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 6 January 2026

### **Matters for Recommendation to the Council**

5. Setting the Budget 2026/27 27 - 112

Further to the meeting of the Overview and Scrutiny Committee earlier in the cycle, this report updates Cabinet on issues relating to the Medium-Term Financial Strategy. It also takes Members through the necessary procedures in order to set the Budget for 2026/27.

Members are asked to note that at the time of writing this report, the final settlement has not been received. All figures contained in the report are based on the provisional settlement.

6. Setting the Council Tax 2026/27 113 - 122

This report takes Cabinet through the process of setting the level of Council Tax for the financial year 2026/27 and seeks Cabinet's recommendations.

7. Local Council Tax Reduction Scheme 2026/27 123 - 256

A report providing the proposed Tonbridge & Malling Borough Council Working Age Local Council Tax Reduction Scheme 2026/27, requesting Cabinet Members to approve and recommend the updated Scheme to Full Council.

8. Revenue Estimates 2026/27 257 - 278

Consideration of recommendations of the Overview and Scrutiny Committee in respect of the draft Estimates for 2026/27.

**All budgetary matters will be considered in the substantive item on Setting the Budget 2026/27**

9. Capital Plan Review 2025/26 279 - 368  
Consideration of recommendations of the Overview and Scrutiny Committee in respect of the Capital Plan.

**All budgetary matters will be considered in the substantive item on Setting the Budget 2026/27**

10. Treasury Management Update and Treasury Management and Annual Investment Strategy 2026/27 369 - 424

Consideration of recommendations of the Audit Committee in respect of the 2026/27 Treasury Management and Annual Investment Strategy.

Recommendations are 'to follow' and will be circulated in advance of the meeting.

**Matters in accordance with Part 3 of the Constitution**

**Executive Non-Key Decisions**

11. Annual Service Delivery Plan 2026/27 425 - 460

Consideration of recommendations of the Overview and Scrutiny Committee in respect of a draft Annual Service Delivery Plan for 2026/27.

A revised Draft Annual Service Delivery Plan reflecting comments of the Overview and Scrutiny Committee is attached at Annex 1.

12. Procurement Partnership - Formal Review 461 - 468

Consideration of recommendations of the Overview and Scrutiny Committee in respect of the Mid Kent Procurement Partnership.

13. Risk Management 469 - 486

Consideration of recommendations of the Audit Committee in respect of the risk management process and the Strategic Risk Register.

Recommendations are 'to follow' and will be circulated in advance of the meeting.

14. National Planning Policy Framework: Proposed Reforms and other Changes to the Planning System 487 - 560

Consideration of the recommendations of the extraordinary meeting of Housing and Planning Scrutiny Select Committee in respect of the Borough Council's response to the Government's National Planning Policy Framework: proposed reforms and other changes to the planning system.

Recommendations are 'to follow' and will be circulated in advance of the meeting.

### **Matters submitted for Information**

15. Decisions taken by Cabinet Members 561 - 562
- A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.
16. Notice of Forthcoming Key Decisions (if available) 563 - 564
- The Notice setting out the Key Decisions anticipated to be considered during the period March to April 2026 will be circulated in advance of the meeting.
17. Urgent Items 565 - 566
- Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

### **Matters for consideration in Private**

18. Exclusion of Press and Public 567 - 568
- The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Matters in accordance with Part 3 of the Constitution**

#### **Executive Non-Key Decisions**

19. Tonbridge Town Centre Programme Board - Notes of 16 January 2026 569 - 588
- (Reasons: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 - Financial or business affairs of any particular person)
- This report presents the notes from the Tonbridge Town Centre Programme Board (TTCPB) of 16 January (Annex 1).
20. Urgent Items 589 - 590
- Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## MEMBERSHIP

Councillor M D Boughton, (Leader)  
Councillor R P Betts, (Housing, Environment and Economy)  
Councillor M A Coffin, (Finance, Waste and Technical Services)  
Councillor D Keers, (Community Services)  
Councillor A Mehmet, (Infrastructure and Tonbridge Regeneration)  
Councillor M Taylor, (Planning)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.